Pest and Animal Control

OVERVIEW
When rodents, insects, or other pests infest or inhabit University locations, University personnel are to take the pest control measures described in this section.

Pests
Pests are defined as:

Health Hazard Pests
Rodents, bees and wasps, spiders, cockroaches, mosquitos, fleas, bats, flies associated with waste, etc., which can present a health hazard.

Nuisance Pests
Birds, ants, silverfish, flies not associated with waste, gnats, etc., which can present a nuisance.

Animals
See WAC 504-36-020 regarding control of pets and wild animals on WSU property.

Wild Animals
Wild animals are defined as animals that are not under the control of authorized faculty, staff, students, or visitors.

PEST AND ANIMAL CONTROL
University departments and/or personnel follow the procedures below to:

- Request pest or animal control; or
- Report a dead animal at a WSU facility; or
- Directly treat a pest problem.

In Whitman County
Departments and/or personnel in Whitman County may contact Facilities Services, Operations at any time to request pest or animal control; telephone 509-335-9000. Facilities Services, Operations provides assistance with choosing the appropriate WSU personnel, contractor, or local agency for the situation.

For pests in Housing and Dining facilities, departments and/or personnel are to contact Housing and Dining Services; telephone 509-335-1541.

Environmental Health and Safety (EH&S) maintains a WSU Pest and Animal Control Program Document that describes departmental roles and responsibilities regarding pest and animal control in Whitman County. EH&S also maintains a call list to help coordinate WSU departments, local agencies, and contracted vendors who provide pest and animal control services. To access the program document and call list, contact EH&S or go to the EH&S Pest Control webpage at:

http://ehs.wsu.edu/ph/PestControl.html
Pest and Animal Control

In Whitman County (cont.)

Payment for Pest Control Contractor Services

Public Spaces and Common Areas

Facilities Services, Operations or EH&S pay pest control contractor investigation and treatment charges related to control of pests and animals in public access and common areas (e.g., classrooms, public restrooms).

Departmental Spaces

The department is responsible for paying for pest control contractor investigation and treatment charges related to work conducted in departmental spaces. If a department, deliberately or by negligence, causes a pest problem and the infestation spreads to other departments or areas, the department causing the infestation is responsible for pest control contractor costs associated with the infestation.

WSU Pullman has contracts with local vendors for pest control. A departmental official with expenditure authority (see BPPM 70.02) provides appropriate account coding and signs the vendor's invoice. The department routes the approved invoice to the Accounts Payable—Contracts Desk in the Controller's Office for payment.

Outside of Whitman County

Departments and/or personnel at University locations outside of Whitman County are to contact the campus facilities department to request pest or animal control. The campus facilities department dispatches the appropriate WSU personnel, contractor, or local agency to provide assistance.

Payment for Pest Control Contractor Services

WSU Spokane

WSU Spokane Facilities or EH&S departments pay pest control contractor investigation and treatment charges related to control of pests and animals in all WSU Spokane public access, common, and departmental spaces.

WSU Tri-Cities

WSU Tri-Cities Facilities or EH&S departments pay pest control contractor investigation and treatment charges related to control of pests and animals in all WSU Tri-Cities public access, common, and departmental spaces.
Pest and Animal Control

Outside of Whitman Co. (cont.)

Payment for Pest Control (cont.)

**WSU Vancouver**

WSU Vancouver Facilities or EH&S departments pay pest control contractor investigation and treatment charges related to control of pests and animals in all WSU Vancouver public access, common, and departmental spaces.

**Direct Treatment by a Department (Any Location)**

A University department may directly treat a pest problem if the following requirements are followed. The department must:

- Contact the applicable campus EH&S office prior to application of control measures;
- Use appropriate and safe control measures approved by EH&S;
- Ensure that individuals applying treatment chemicals have applicable training and licenses;
- Post appropriate warning signs;
- Provide Safety Data Sheets to all exposed departmental employees for applied chemicals; and
- Meet all other applicable state and federal regulations.

See also [5.10](#)